
CHILD & ADULT CARE FOOD PROGRAM



Growing
Healthy
Texans

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TRAINING SCHEDULE



Partnership

USDA's Child and Adult Care Food Program is administered in Texas through Texas Department of Agriculture (TDA) who has partnered with Region 17 Education Service Center in an effort to provide each Contracting Entity (CE) with technical assistance and program training. Our goal is that these services provide you with the guidance you need to successfully operate your organization's program.

Goal of the CACFP

To improve and maintain the health and nutritional status of children and adults, promote development of good eating habits, and integrate nutritious food service with organized child and adult care services.

This brochure is intended to offer each CE quick and easy access to determining training options for administrators and staff working in the Child and Adult Care Food Program.

CACFP

Services Available:

- **Training Workshops:** offered in a group setting throughout the year for all Child and Adult Care Food Program administrators and staff. Trainings cover a variety of topics developed to promote successful implementation of Program policy and regulations.
- **Technical Assistance:** program assistance and policy/regulation clarification provided year-round and tailored to fit each Contracting Entity's (CE's) needs. Offered on-site or by phone for your convenience.
- **Monthly Newsletters:** program updates and other pertinent information communicated to each Contracting Entity through email at a minimum of once per month.

CACFP

Contact Information:

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Child Nutrition Support Staff
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Training and Workshop Location:

Region 17 Education Service Center
1111 West Loop 289
Lubbock, Texas 79416
Website: www.esc17.net



CACFP Trainings

CACFP Beginning of Year Refresher

Refresher courses on enrollment and eligibility, training and monitoring, recordkeeping, as well as procurement and contracting. Sessions will be offered throughout August and September to allow each participant to tailor trainings to fit individual need. Consider signing up for all or only the training areas that you would like to receive more information.

Audience: CACFP Administrators

Certification Hours: 1 Clock Hour per Training Hour

Training:	Date:	Time:	Registration Link:
Introduction to the CACFP	August 29, 2016	8:00 a.m.—12:00 p.m.	<u>Click here to Register</u>
Training & Monitoring	August 29, 2016	1:30 p.m.—3:30 p.m.	<u>Click Here to Register</u>
Right from the Start Recordkeeping	September 15, 2016	9 a.m.—11:30 a.m.	<u>Click Here to Register</u>
Enrollment & Eligibility	September 15, 2016	1:00 p.m.—3:00 p.m.	<u>Click Here to Register</u>
Procurement & Contracting	September 28, 2016	1:00 p.m.—3:30 p.m.	<u>Click Here to Register</u>

ServSafe Food Manager's Certification for Child Nutrition Programs

Enhance your knowledge and skills in food safety and sanitation practices, HACCP systems and procedures, food handling practices and training of food handlers, and proper management of the food service facility. Upon successful completion of the course and exam, participants receive a ServSafe certificate valid for 5 years.

Audience: CACFP Food Service Staff

Certification Hours: 1 Clock Hour

Training:	Date:	Time:	Registration Link:
ServSafe Food Mgr. Certification	October 18-19, 2016	8:30 a.m.—4:30 p.m.	<u>Click Here to Register</u>

Kitchen Math for CACFP

Participants will practice solving math problems involving operations, fractions and decimals. Participants will identify units of measurement, and solve for equivalent measures. Participants will apply math skills to calculate serving sizes, the number of servings needed and to adjust recipes.

Audience: CACFP Administrators, Site Supervisors, Site Staff

Certification Hours: 3 Clock Hours

Date:	Time:	Registration Link:
October 6, 2016	8 a.m. to 12 p.m.	<u>Click Here to Register</u>
May 3, 2017	8 a.m. to 12 p.m.	<u>Click Here to Register</u>

Food Buying Guide for CACFP

Provides participants with information on the contents of the Food Buying Guide, and how they can be used. Applying math skills and using yield data for creditable food items, participants will practice calculating the right amount of food to purchase and prepare for the number of servings needed.

Audience: CACFP Administrators, Site Supervisors, Site Staff

Certification Hours: 3 Clock Hours

Date:	Time:	Registration Link:
October 19, 2016	8 a.m. to 11:30 a.m.	<u>Click Here to Register</u>
May 3, 2017	1 p.m. to 5 p.m.	<u>Click Here to Register</u>

Food Production Records for Child Care

Teaches participants how to accurately complete required Food Production Records in order to support successful management and document compliance with the CACFP child care meal pattern requirements.

Audience: CACFP Administrators, Site Supervisors, Site Staff

Certification Hours: 3 Clock Hours

Date:

October 19, 2016

Time:

1 p.m. to 5 p.m.

Registration Link:

[Click Here to Register](#)

Feeding Infants During Their First Year for CACFP

Explains regulation and guidelines in order for Contracting Entities (CEs) to plan nutritious, reimbursable meals with creditable foods and beverages that meet the infant meal pattern requirements of the USDA Child and Adult Care Food Program.

Audience: CACFP Administrators, Site Supervisors, Site Staff

Certification Hours: 6 Clock Hours & 3.5 Hours toward TDFPS Child Care Licensing requirements

Date:

October 28, 2016

Time:

8 a.m. to 4 p.m.

Registration Link:

[Click Here to Register](#)

Planning Nutritious Meals and Snacks for Child Care

This training explains the CACFP meal pattern requirements, and how to apply nutrition recommendations, tools, and resources in order for Contracting Entities (CEs) to plan reimbursable, nutritious, economical, and delicious meals and snacks. Participants will receive hands-on experience developing menus. The class includes an overview of nutrition education resources offered to CEs.

Audience: CACFP Administrators, Site Supervisors, Site Staff

Certification Hours: 6 Clock Hours & 6 Hours toward TDFPS Child Care Licensing requirements

Date:

November 10, 2016

Time:

8 a.m. to 4 p.m.

Registration Link:

[Click Here to Register](#)

Menu Planning for Child Care

This class was developed to explain USDA Child and Adult Care Food Program (CACFP) meal pattern requirements, and how to apply nutrition recommendations, tools and resources in order for contracting entities (CEs) to plan reimbursable, nutritious, economical, and delicious meals. Participants will receive hands-on experience developing a cycle menu that follows the 7 steps to successful menu planning. The class includes an overview of nutrition education resources offered to CEs.

Audience: CACFP Administrators, Site Supervisors, Site Staff

Certification Hours: 6 Clock Hours & 6 Hours toward TDFPS Child Care Licensing requirement

Date:

November 18, 2016

Time:

8 a.m. to 12 p.m.

Registration Link:

[Click Here to Register](#)

Planning Nutritious Snacks for Child Care

This class was developed to explain USDA Child and Adult Care Food Program (CACFP) snack pattern requirements, and how to apply nutrition recommendations, tools and resources in order for contracting entities (CEs) to plan reimbursable, nutritious, economical, and delicious snacks. Participants will receive hands-on experience developing snack menus. The class includes an overview of nutrition education resources offered to CEs.

Audience: CACFP Administrators, Site Supervisors, Site Staff

Certification Hours: 6 Clock Hours & 6 Hours toward TDFPS Child Care Licensing requirement

Date:

November 30, 2016

Time:

1 p.m. to 5 p.m.

Registration Link:

[Click Here to Register](#)

Creditable Foods For Infants

This workshop will highlight the new CACFP Meal Pattern for Infants and applies the latest policy memos and resources for identifying creditable foods that meet the Infant Meal Pattern.

Audience: CACFP Administrators, Site Supervisors, Site Staff

Date:

April 10, 2017

Time:

12:30 p.m. to 2:30 p.m.

Registration Link:

[Click Here to Register](#)



CACFP
Trainings
At-a-Glance



CACFP Trainings

(Fall•Winter)

August:

- Introduction to the Child and Adult Care Food Program (CACFP)
(8:00 a.m. to 12:00 p.m.)
(29) &
Training and Monitoring (1:30 p.m. to 3:30 p.m.)

September:

- Right from the Start Recordkeeping (9 a.m. to 11:30 a.m.)
(15) &
Enrollment and Eligibility (1:00 p.m. to 3:00 pm)
- (28) Procurement and Contracting (1:00 p.m. to 3:30 p.m.)

October:

- (6) Kitchen Math (8:00 am to 12:00 pm)
- (19) Food Buying Guide (8:00 a.m. to 11:30 a.m.)
&
Food Production Records (1:00 p.m. to 5:00 p.m.)
- (28) Feeding Infants During Their First Year (8:00 am to 4:00 pm)

November:

- (10) Planning Nutritious Meals & Snacks for Child Care (8:00 am to 4:00 pm)
- (19) Menu Planning for Child Care (8:00 a.m. to 12:00 p.m.)
- (30) Planning Nutritious Snacks for Child Care (1:00 p.m. to 5:00 p.m.)



CACFP Trainings

(Spring•Summer)

April:

10 Creditable Foods for Infants (12:30 p.m. to 2:30 p.m.)

May:

3 Kitchen Math (8:00 a.m to 12:00 pm)
&
Food Buying Guide (1:00 p.m. to 5:00 pm)

June:

July:

August:

September:



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- (1) mail: U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410;
- (2) fax: (202) 690-7442; or
- (3) email: program.intake@usda.gov

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